



***Working together to develop the skills
for success in industry and university***

Specialists in science, technology, engineering and maths
in partnership with industry and the University of Lincoln

Charging and remissions policy

Lincoln UTC is non-selective and committed to being fully inclusive, offering the very best technical education to all ... regardless of prior attainment, disadvantage, or special educational need.

Our policy and practice are intended to ensure that no student's education is ever affected as a result of personal financial hardship.

1 *Practical and experimental work*

Materials and resources required for experimental work (in science) and practical work (in engineering) will be provided, free of charge, to all students. We do not ask for voluntary financial contributions.

2 *Curriculum related, industry visits and trips*

We do not charge for any aspect (including travel costs) of organised trips to our partners in industry or in the armed forces. We do not ask for voluntary financial contributions.

3 *University visits and trips*

We do not charge for any aspect (including travel costs) of trips to our partners at the University of Lincoln or other universities. We do not ask for voluntary financial contributions.

4 *Plays, exhibitions, and other performances*

Whilst attendance at these events is not a requirement of the curriculum, we believe that they can be of great value to our students. Students will be asked to pay their own entry to the theatre, where possible, but Lincoln UTC will support all students for whom the ticket price would be a barrier to their attendance. For events of this nature, students requesting support will not be required to provide evidence of hardship or benefit status.

5 *Exam-related fees*

No charge will be made for examination entries in subjects studied as part of a student's curriculum, or for re-marks requested and supported by Lincoln UTC staff (where, for example, a student's mark may be close to a grade boundary). There will be no charge for resits where Lincoln UTC supports the student in retaking an examination in order to obtain a better grade.

6 *Exam-related fees not covered by Lincoln UTC*

A charge may be made for examination entries where a student has, without good reason, failed to attend the lessons for that subject or submit a coursework component required by the examination board. A charge may be made for examination entries in subjects that a student studies elsewhere. A charge may be made where a student (or parent/carer) requests a re-mark or a resit which is not supported by Lincoln UTC staff.

7 *Extra-curricular residential and overseas trips, outside college hours*

Lincoln UTC offers a number of extra-curricular trips, including ski trips, visits to our technology college partner in Hong Kong and outward-bound activity trips to Wales (heavily subsidised). These trips are not an essential part of the curriculum. For these trips, a charge will be levied for the full cost of the trip.

8 *Remissions*

Where the parent of a student is in receipt of qualifying state benefit(s), Lincoln UTC may remit, in part, the cost of board and lodging for any residential activity that is organised for the student and which takes place within school time. When arranging trips and residential activities which incur costs, such parents will be encouraged to apply, in confidence to the principal, for the remission of charges.

9 *Work experience*

Students who are on work experience placements are, ordinarily, expected to make their own arrangements for travel to and from their placement and to cover the associated costs. In exceptional circumstances, where students have been unable to arrange work experience in a setting they can afford to get to, Lincoln UTC may be able to provide some support. Students should, in these circumstances, discuss possible support with the principal.

10 *Vandalism and negligence*

Lincoln UTC reserves the right to recover part, or the whole cost, of damage to buildings or equipment which is the result of vandalism or negligence by a student.

Policy review date

05 January 2023



21.02.2023



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